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DEPARTMENT OF THE NAVY  
NAVAL ENERGY AND ENVIRONMENTAL SUPPORT ACTIVITY  
PORT HUENEME, CALIFORNIA 93043

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From: Officer in Charge  
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Subj: Navy Assessment and Control of Installation Pollutants Program: Initial Assessment Study

1. The Naval Energy and Environmental Support Activity (NEESA) is conducting an Initial Assessment Study (IAS) at the Norfolk Naval Shipyard, Portsmouth, VA; the Marine Corps Base, Camp Lejeune, NC; and the Marine Corps Air Station, Cherry Point, NC. The purpose of the NACIP program is to identify, assess, and control contamination of the environment from past operations. An integral step of the IAS is the review of all records pertaining to past environmental contamination, operations, missions, and industrial processes at the activities being surveyed, including the disposal of wastes and byproduct materials. It is believed that records in your possession can provide valuable data and information relative to past operations at the activities being surveyed.

2. An environmental consulting firm, Water and Air Research, of Gainesville, FL, is conducting the study under Navy Contract N62474-82-C-8273. Mr. William D. Adams, Mr. James C. Nichols, Mr. Kirk M. Stage, Mr. Jerry A. Steinberg, Mr. Martin F. Dickinson, and Mr. William G. Thiess of Water and Air Research are members of the study team conducting the records search for NEESA. Your cooperation in permitting these persons to review your files is requested. In addition, the use of photocopying facilities to duplicate unique documents is requested. Mr. Steinberg of Water and Air Research will contact your office to make the necessary arrangements for the visit.

3. Mr. Wallace Eakes of NEESA is the contract coordinator for this study. Further information concerning this study may be obtained by contacting Mr. Eakes at A/V 360-3351, FTS 799-3352, or commercial (805) 982-3351.

WALLACE S. EAKES  
By direction

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Water and Air Research (Mr. Steinberg)  
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