Doc. No.: CLET-00698-12.04-01/01/86

181C

NAVFAC INSTRUCTION 6240.3B

From: Commander, Naval Facilities Engineering Command

Subj: DEPARTMENT OF THE NAVY POLLUTION CONTROL REPORTS (RESPONSIBILITY AND GUIDANCE)

Ref: (a) Executive Order 12088 of 13 Oct 1978
(b) Office of Management and Budget Circular No. A-106 of 31 Dec 1974
(c) Environmental Protection Agency Procedures for Reporting Proposed Pollution Abatement Projects for Federal Facilities of 20 Nov 1986
(d) DODINST 4120.14 of 30 Aug 1977 (Environmental Pollution Prevention, Control and Abatement)
(e) OPNAVINST 5090.1 of 26 May 1983 (Environmental & Natural Resources Protection Manual)
(f) OPNAVINST 11010.20E of 9 Jul 1985 (Facilities Project Manual) (NOTAL)
(g) NAVFACINST 11010.44D of 19 Nov 1979 (Shore Facilities Planning)
(h) MCO P11000.8B of 9 Dec 1983

Encl: (1) Guidance for Preparing New and Revised Navy Pollution Control Report (PCR) Exhibits
(2) Pollution Control Report (PCR) Exhibit
(3) Common Project Titles for PCR Exhibits

1. Purpose. To assign responsibility and provide guidance for the preparation, coordination, and distribution of Department of the Navy Pollution Control Reports (PCR).

2. Cancellation. NAVFAC Instruction 6240.3A of 22 October 1981.

3. Background

a. Reference (a), Executive Order 12088, Section 1-401, requires federal agencies to develop and implement plans to ensure that all facilities are in compliance with federal, state, and local environmental laws and regulations.

b. Reference (b) requires that uniform project documentation be prepared to identify and initiate proposed corrections to a deficiency or violation of an applicable environmental standard. Reference (b) also requires federal agencies to submit the PCR to the Environmental Protection Agency (EPA) for review and evaluation. This evaluation is a continuous process which begins

Underground Stg Tanks at GOCO facilities are not eligible for PA funds - see FAC ltr 4 Jan 90

EXPLOSURE FILE

in October and culminates in July/August with the preparation of a report known as the "OMB Report" or "A-106". This report is provided to OMB in September and focuses on projects which should be funded in the following fiscal year. The A-106 documents the justification and financial status for pollution abatement funding, provides a means to evaluate progress toward compliance goals, and serves as a basis for major decisions involving the Navy's Environmental Protection Program. The prioritization of financial resources to accomplish pollution abatement corrective actions is dependent on the quality and accuracy of the information in the A-106 Report. PCR information must be accurate and up-to-date at all times. References (c), (d) and enclosure (1) provide specific requirements for PCR preparation and submittal.

c. Reference (e) assigns the Naval Facilities Engineering Command (NAVFACENGCOM) the responsibility for the planning, coordination, submission, and publication of the Department of the Navy PCR.

4. Scope. Pollution control project documentation shall be prepared to (1) identify air, CERCLA, solid and hazardous wastes, drinking water, noise, ocean dumping, pesticides, radiation, solid waste, toxic substance control, and water pollution deficiencies, (2) initiate corrective measures, and (3) establish funding requirements. Project documentation and budget requirements must be developed in accordance with references (f) and (g), and enclosure (1) to be considered for approval and inclusion into the PCR.

There are several types of funds which are centrally managed by NAVFACENGCOM for the correction of pollution abatement deficiencies. Types of funds available include:

a. Operations and Maintainence, Navy (O&M,N) Pollution Abatement Funds. These funds are budgeted by NAVFACENGCOM through NAVCOMPT strictly for the purpose of correcting pollution abatement deficiencies at Navy shore activities. Marine Corps activities are not eligible for these funds. Marine Corps pollution abatement projects are funded by the Commandant of the Marine Corps (CMC). In accordance with reference (a), no funds appropriated or apportioned for pollution abatement projects under the Navy Pollution Abatement Program shall be used for (1) new construction, where such construction implements mission objectives and is not itself a pollution abatement project, (2) replacement of worn out operational pollution abatement equipment or facilities, and (3) routine operation and maintenance of pollution abatement equipment or facilities. As stated in reference (g), Chapter 7, contruction costs for O&M,N Pollution Abatement Special Projects cannot exceed $200,000. Any construction that exceeds $200,000 must be funded by Military Construction (MILCON) funds.

b. Military Construction, Navy (MILCON), Pollution Abatement Funds. These funds are available for real property acquisitions, such as domestic sewage and industrial wastewater treatment plants, municipal sewage connections, and hazardous waste storage facilities at Navy installations. As stated in paragraph 4.a. above, a Pollution Abatement MILCON project has contruction costs exceeding $200,000. Marine Corps activities are eligible for these funds. Marine Corps pollution abatement projects that qualify for MILCON are funded by the CMC.

c. Other Procurement, Navy (OPN), Pollution Abatement Funds. Centrally managed OPN funds are available for centrally procured Pollution Abatement equipment for Navy activities (i.e., oil skimmers, waste oil crafts (DONUTS), mooring systems, utility boats, and workboat platforms). Marine Corps activities are not eligible for these funds. Marine Corps pollution abatement equipment projects are funded by the CMC. For those items that are not centrally procured, a limited amount of funding is available for equipment with a unit value of $15,000 or more. The FY 1988 DoD Authorization and Appropriations Act increased the unit value threshold from $5,000 to $15,000. Accordingly, the noncentrally managed items of equipment having a unit value of less than $15,000 dollars are expenses and will be funded by the Operation and Maintenance Appropriation. Noncentrally managed items of equipment having a unit value of $15,000 dollars or more are investment costs and will be funded by the procurement appropriation. All centrally managed items of equipment are investment costs and will be funded by the procurement appropriations.

6/19/8 Per Thomson wit... Anne Broa... If equip... purcha... need... design... a PCR ... must b... done.

d. Environmental Restoration Funds. The Superfund Amendments and Reauthorization Act of 1986 provided for continuing authority for the Defense Environmental Retoration Account (DERA). The DERA is specially appropriated to DoD from Congress for cleanup of past hazardous waste disposal sites at both Navy and Marine Corps activities. This is a transfer account which DoD uses to provide DERA funds to the military services. Based upon the Navy's requirements, which we identify through our PCR, DoD transfers these funds to Navy as either O&M,N, MCON, or Other Procurement, Navy (OPN) funds, depending on their intended use.

Two types of DERA funds are currently available for Navy and Marine Corps activities:

DERA

(1) Installation Restoration: funds to identify, investigate, assess, control and/or remove contamination by toxic and hazardous substances and wastes resulting from past disposal practices and spills on Navy and Marine Corps installations. This includes site investigations and cleanups of past contamination from underground storage tanks occurring prior to 1 March 1986 and tanks abandoned prior to 1 January 1984. Cleanup of contamination incidental to tank replacement must be funded by the activity. O&M,N and occasionally MILCON funding are available under this category.

DERA

(2) Other Hazardous Waste Operations - funds for projects to develop and implement waste minimization technologies in such areas as hazardous material substitution, process changes, recycling, and waste treatment. Both O&M,N and OPN funds are available in this category (i.e., Used Solvent Elimination Study (O&M,N funded) and Used Solvent Still procurement (OPN funded).

5. Discussion.

a. The PCR has been prepared since 1967. Currently, each project included in the PCR is comprised of an approved exhibit. This exhibit provides a complete description of the deficiency, proposed corrective action, and funding requirements using the parameters discussed in enclosure (1).

b. An approved new project exhibit and revisions to an existing exhibit are entered into the PCR data file continuously. An automated data processing (ADP) system facilitates publication of updated PCR data. This system utilizes a working copy printout. Printouts are issued monthly to activities and their cognizant NAVFAC Engineering Field Division (EFD) or funding Command for those new and revised projects submitted during the previous month. In addition, a Planning, Programming, and Budgeting System (PPBS) four-year report is generated monthly to reflect the current project execution plans. The monthly PPBS run occurs on the third Wednesday of each month. Any revisions or additions to appear in this run must be entered into the PCR data base before that particular Wednesday.

6. Action. To ensure the timely and accurate submission and distribution of the PCR, the following actions are required:

a. Naval activities will:

(1) Prepare new PCR project documentation, using the procedures and formats prescribed by enclosures (1) and (2), as appropriate.

(2) Submit new PCR project documentation for projects funded by NAVFACENGCOM or operational funds of the Naval activities to the cognizant NAVFACENGCOM EFD.

(3) Submit PCR project documentation for new projects funded by other major claimants and subclaimants, such as SPAWAR, NAVSEA, NAVAIR and NAVSUP, to their appropriate SYSCOMHQ via the geographically responsibile NAVFAC EFD. Submit revisions to the existing PCR project documentation directly to the EFDs.

(4) Submit PCR project documentation for new projects funded by the Commandant of the Marine Corps (CMC) to CMC via the geographically responsible EFD. Submit revisions to existing PCR project documentation directly to CMC.

b. NAVFACENGCOM EFDs will:

(1) Prepare and update PCR project documentation on projects using the procedures and formats prescribed by enclosures (1) and (2), as appropriate.

(2) Provide technical assistance and guidance to activities within their geographical area of responsibility regarding subject procedures.

(3) Validate all PCR project documentation received and ensure the data is technically adequate, complete, and accurate.

(4) Assure that the PCR project documentation conforms to the funding limits established in reference (g) for construction, maintenance, repair, equipment installation, etc.

(5) Submit one copy of the validated PCR project documentation for new projects to NAVFACENGCOMHQ Code 181 for approval of projects that qualify for NAVFACENGCOM centrally managed funding. When projects are to be funded by other claimants or CMC, the project documentation should be submitted directly to the appropriate claimant or CMC, respectively. The EFD shall make recommendations to the claimant or CMC in those cases where a project is considered questionable for pollution abatement funding.

(6) Enter revisions to existing NAVFACENGCOM sponsored PCR projects via the PCR on-line system.

(7) Notify NAVFACENGCOMHQ Code 181 before proceeding to contract award on any project which has a change in scope or cost resulting in cost increases of $50K or 50% over the original cost estimate.

c. Major claimants and systems commands (SYSCOMS) will:

(1) Review and validate activity PCR project documentation, in accordance with enclosures (1) and (2), as appropriate.

(2) Submit validated PCR project documentation for both new and revised projects directly to NEESA, Code 112F, Port Hueneme, CA.

d. The Commandant of the Marine Corps (CMC) will:

(1) Review and validate activity PCR project documentation, in accordance with enclosures (1) and (2), as appropriate.

(2) Submit validated PCR project documentation for both new and revised projects directly to NEESA, Code 112F, Port Hueneme, CA.

e. NAVFACENGCOMHQ will:

(1) Prepare and update PCR project documentation, using the procedures and formats prescribed by enclosures (1) and (2).

(2) Provide final endorsement on NAVFACENGCOMHQ centrally managed projects and ensure that the data is technically adequate, complete and accurate.

(3) Submit validated PCR project documentation for new projects to NEESA, Code 112F, Port Hueneme, CA.

(4) Update NAVFACENGCOMHQ projects and Military Construction (MILCON) appropriation projects via the PCR on-line system.

(5) Provide technical assistance and guidance to EFDs regarding subject procedures.

(6) Provide direction to NEESA concerning the maintenance and distribution of the PCR.

f. The Naval Energy and Environmental Support Activity (NEESA), Port Hueneme, CA will:

(1) Prepare and update PCR project documentation, using the procedures and formats prescribed by enclosures (1) and (2).

(2) Update all Pollution Abatement and Hazardous Waste Minimization Equipment OPN projects (i.e., Oil Spill Equipment, Plastic Media Blasting, USE Equipment, etc.) via the PCR on-line system. In addition, update those Pollution Abatement and DERA funded O&M,N projects where NEESA is responsible. Some of these types of projects may be Preliminary Assessments/Site Inspections, Remedial Investigation/Feasibility Studies, Remedial Actions, Plastic Media Blasting Installation, Hard Chrome Plating Retrofits, Skimmer Refurbishments, and On-Scene Operators Training (OSOT) courses.

(3) Maintain and update the ADP file of new/revised PCR exhibits and provide working copy of Exhibits to the shore activities and cognizant EFD or funding Command.

(4) Distribute the PCR and other information relating to the PCR as directed by NAVFACENGCOM.

(5) Maintain a historical file of microfiche for PCRs 1967-present and provide microfiche copies upon request.

(6) Provide monthly PCR updates to EPA to update their Federal Facilities Information System for A-106 reporting to OMB.

(7) Provide semi-annual (June and December) PCR Exhibits to CNO (OP-45), NAVFACENGCOMHQ and the EFDs. Review the PCR distribution list in an effort to eliminate unnecessary copies and ensure the distribution includes all active participants and other users on a need-to-know basis.

(8) Report inconsistencies to EFDs in their project reports.

g. Users of PCR information (major/subclaimants, Naval activities, etc.) may:

(1) Request NEESA to place their name on the PCR distribution list.

(2) Request historical microfiche from NEESA.

(3) Request current copies of this instruction from the Naval Publications and Forms Center (NPFC), 5801 Tabor Avenue, Philadelphia, PA 19120.

7. Report

a. Navy Activities. The reporting requirements prescribed are assigned control symbol (DD-M(SA)1383(6240)), and have been approved by the Chief of Naval Operations.

b. Marine Corps Activities. The Commandant of the Marine Corps, by reference (h), has directed Marine Corps activities to comply with the reporting requirements of references (b) and (c). Control symbol DD-6240-07 has been assigned.

8. Coordination. This directive has been coordinated with the Commandant of the Marine Corps.

Distribution (2 copies each)
SNDL A6, 21A, E and F (less FKN1), FKN1 (10 copies)

Copy to: (2 copies each)
SNDL A2A, (NAVCOMPT and ONR, only), A3, A4A,, A5, V3, V5, V8, V9, V12, V14, V15, V16

Stocked:
CO NAVPUBFORMCEN
5801 Tabor Avenue
Philadelphia, PA 19120

GUIDANCE FOR PREPARING NEW AND REVISED NAVY POLLUTION CONTROL REPORT (PCR) EXHIBITS

Guidance for Preparing New Exhibits

1. A PCR Exhibit provides a complete description of the pollution deficiency, the proposed remedies, and funding requirements to correct the problem. All information required must be provided as described below. If not complete, the exhibit will be returned.

2. Enclosure (2) is the Exhibit format you need to use when submitting a project request. This format may be reproduced or retyped, as necessary, to meet the length requirements of each individual project and the information printed thereon.

3. The following data must be provided for each Exhibit.

I. COMPLETING PAGE ONE OF THE EXHIBIT

A. MEDIA. Enter one of the following PCR medias as defined below. The media represents the environmental law which requires the submission of a pollution problem/deficiency that needs correcting.

Air
CERCLA
Drinking Water
Noise
Ocean Dumping
Pesticides
Radiation
Solid Waste
Toxic Substance Control Act
Water

Note that a separate exhibit is required for each different project in each media. The underlined letters shown above are media code letters and will prefix project numbers.

B. EFD. Enter the name of the submitting activity's cognizant NAVFAC Engineering Field Division.

C. UIC (Unit Identification Code): Enter the Service Code N (Navy) or M (Marine Corps) and and the submitting activity's 5-digit Unit Identification Code (UIC). The UIC is also referred to as the Bureau Control Number or BCN. This is further explained in the NAVCOMPT Manual, Volume 2, Chapter 5. An example of a UIC is N00025 for NAVFACHQ.

D. PROJECT NUMBER. Enter only A, C, D, N, O, P, R, S, T, or W, depending on the media. (See Para A above). The other four characters consist of three numeric digits that identify the activity and one alpha character that identifies the sequence of the project at the activity. These last four characters are assigned by NEESA after NAVFACHQ approves the project. In addition, NEESA will also assign project numbers to those projects funded by other claimants. Once a project number is assigned and entered into the PCR system, it cannot be changed. NEESA can DELETE the entire project from the system, assign a new project number, and reenter the project as requested.

E. PROJECT TITLE. Enter a brief descriptive identification of the project. Length of this field is limited to 50 characters. Enclosure (3) contains some commonly used project titles for the Navy.

F. ACTIVITY. Enter the activity's name where the pollution deficiency is located.. The activity name must be compatible with the UIC, because when NEESA enters the project into the system the activity name is computer generated to coincide with the UIC. Once the UIC is entered into the PCR system, the activity name cannot be changed.

G. FUNDING COMMAND. Enter only the identification code of CMC, SYSCOM or shore activity providing funds. The only authorized codes are NAVMED, CMC, NAVFAC, NAVAIR, NAVSEA, NAVSUP, SPAWAR, NAVCOMPT, ONR, and ACTIVITY.

H. STATUS. For new projects or status changes, enter the status code for one of the following. The status code must be changed as the project status progresses or is dropped. When the project status is COMPL or DISC, the project will appear as "inactive". All other status codes will appear as "active".

a. PP - Preliminary Planning, not yet under design

b. DES - Under design

c. CONSTR - Under construction

d. COMPL - Completed

e. CONTIN - Continuous; applies to project that is funded on a continuing basis, year after year.

f. DEFER - Deferred; applies to a project that has been funded but is being delayed because of extenuating circumstances.

g. DISC - Discontinued; applies to a project where the source of pollution has been eliminated (either before or after partial funding); therefore, project is no longer required. Reason should be noted under "OTHER PCR INFORMATION." See Para II.E.

I. APPROPRIATION. Enter one of the following applicable abbreviations of appropriation accounts:

Appropriation Account	Abbreviation (APPN)
Military Construction, Navy (Pollution Abatement Funds)	MCONP
Military Construction, Navy (Regular Funds)	MCON
Military Construction, Marine Corps (Pollution Abatement Funds)	MCMCP
Military Construction, Marine Corps (Regular Funds)	MCMC
Military Construction, Naval Reserve	MCNR
Operations and Maintenance, Navy	O&MN
Operations and Maintenance, Marine Corps	O&MMC
Other Procurement, Navy	OPN
Ships Construction, Navy	SCN
Aircraft Procurement, Navy	APN
Family Housing, Navy	FHN
Navy Industrial Funds	NIF
Procurement, Marine Corps	PMC
Capital Maintenance and Rental Funds	CMRF
Non-Appropriated Funds	NAPF
Research, Development, Test and Evaluation	RDT&E
Weapons Procurement, Navy	WPN
Non-Appropriated Funds, Marine Corps	NAFMC

J. SUBAPPROPRIATION. Enter one of the following subappropriations. These subappropriations apply to Navy projects only.

Subappropriation	Abbreviation
Pollution Abatement	PA
Installation Restoration	IR
Hazardous Waste Minimization	HWM

K. INTERNAL PROJECT NUMBER. Enter the Activity or EFD internal project number or Military Construction "P" number. This is used for cross reference purposes in project tracking. The field will hold three project numbers consisting of seven alpha-numeric characters each. Please refer to Chapter 7, Section 7107 of reference (g), the Facilities Projects Manual.

L. COST OF POLLUTION CONTROL MEASURES IN THOUSANDS OF DOLLARS.

a. Fiscal Year - enter the fiscal year or years, as appropriate. (i.e., design scheduled in FY88 and Contruction scheduled in FY89).

L. COST OF POLLUTION CONTROL MEASURES IN THOUSANDS OF DOLLARS (Cont'd).

b. Budgeted Amount ($000) - This column should contain the budget estimate or current working estimate for the project during each appropriate fiscal year listed. A good example of this is the Installation Restoration projects, where you have Remedial Investigation/Feasibility Studies or Remedial Actions that are funded over several fiscal years.

c. Funded Amounts ($000) - Fill out if applicable. Usually, you will not have this column filled out when submitting a PCR for approval. In emergencies, however, you may get verbal approval over the telephone followed up by a PCR. If this happens, fill out the Fiscal Year/Years and Budgeted Amounts as explained above. Fill out the Funded Amount only if you have actually committed or obligated funds against this project.

Consequently, the Budgeted Amount of a project will usually stay the same, unless the working estimate increases. As you "spend" funds against the project, this amount will appear under the Funded Amount.

M. AGENCY PROJECT SCHEDULE DATES. This schedule depicts the various stages of project execution, including start of design, completion of design, start of construction, completion of construction, final compliance, and regulatory final compliance. Dates to be entered into this schedule consist of the month and year. For design start, also enter the day of the month. In order to maintain this information in an accurate, consistent and consise manner, it is necessary to update the project schedule as follows:

a. Prior to execution of the contract, enter the Navy-estimated schedule.

b. After execution of the contract, enter the projected dates.

c. During execution and upon completion of the project, enter the actual completion dates for each stage of accomplishment.

d. The final compliance date identifies when the Navy estimates compliance is to be attained.

e. The regulatory final compliance date indentifies when final compliance must be attained to satisfy permit requirements or regulatory date.

The project schedule dates should be consistent with the status and funding information discussed above. The fiscal year for project design or construction funding should not be later than the fiscal year of the design start date or construction start date, respectively.

N. POLLUTANT CATEGORY. Enter one of the following codes to identify the category of pollutants to be controlled by the project. This information is required by EPA. Applicable categories are:

HAZD	Hazardous Pollutants
POTW	Publicly Owned Treatment Works
MOBL	Mobile Air Pollutants
MSDV	Marine Sanitation Device
SPCC	SPCC Plan
TOXC	Toxics
RADN	Radioactive Pollutants
UIC	Underground Injection Control
PCB	Polychlorinated Biphenyl Control
LUST	Leaking Underground Storage Tanks
NPS	Non Point Source
GWAT	Groundwater Monitoring
STAT	Stationary Source
DWAT	Drinking Water
PH-1	IR Phase 1 (Preliminary Assessment/Site Inspection)
PH-2	IR Phase 2 (Remedial Investigation/Feasibility Study)
PH-3	IR Phase 3 (Technology Development or R&D)
PH-4	IR Phase 4 (Remedial Decision/Remedial Action)
CORA	Correction Action (RCRA)
SUBD	Landfill (Subtitle D)

O. CORRECTIVE ACTION CODE. No input required. NEESA enters the appropriate Corrective Action Code when entering the exhibit into the PCR. This Corrective Action Code is to identify corrective action taken to solve the problem.

P. NAVFAC PROGRAM ELEMENT. No input required. Computer generated upon entering the Corrective Action Code.

Q. COMPLIANCE STATUS CODE. One of the following codes must be circled on the exhibit which most accurately identifies the current compliance status of the pollution source for which this project is being funded.

ESDP Does not meet established standard and compliance deadline has passed.

ESDF Does not meet established standard and compliance deadline is in the future.

PSDF Does not meet pending standard and compliance dealine is in the future.

ESRO Meets established standard but needs replacement due to obsolescence.

ESRE Meets established standard but needs replacement due to need for expansion.

Q. COMPLIANCE STATUS CODE (Continued)

ESDL Meets established standard but needs to demonstrate leadership.

CMPA Project required to meet the conditions of a signed Federal Facility Compliance Agreement or Consent Order.

INOV Project required to correct deficiencies found on inspections by a regulated authority or cited in a Notice of Violation or equivalent.

OTHR Other

R. PROJECT ASSESSMENT. One of the following must be circled on the PCR Exhibit, as applicable. This coding is required by EPA and describes why the project has been requested.

High Project ciritical to agency program and/or cleanup of local environment.

Medium Project important to agency program and/or cleanup of local environment.

Low Project desirable to agency program and/or cleanup of local environment.

S. VARIOUS LOCATIONS. Circle either yes or no, depending on whether the project affects more than one activity.

T. LEGAL ACTION CODE. Enter "L" if the project is being requested as a result of pending legal action. Explain under "OTHER PCR INFORMATION".

U. PRIORITY. No input required. This is a field that is available to the Engineering Field Divisions for computer select purposes. There are four characters in this field.

V. LEGAL CITATION. No input required. This is a field that is available to the Engineering Field Divisions for computer select purposes. There are eight characters in this field.

II. COMPLETING PAGES 2 AND 3 OF THE EXHIBIT

The following four sections, Problem Statement, Remedial Action, Applicable Standards, and Other PCR Information, must be filled out as explained below. Descriptions should be complete and answer all applicable questions in order for the reviewing engineer to adequately review the project. Those PCRs that are not adequately completed will be returned to originating Engineering Field Divisions for revision.

A. PROBLEM STATEMENT. Enter a brief description of the problem in the first three lines (numbers 0001-0003). Each of these lines are limited to 50 characters only. These three lines should be a complete summary of the problem, because they are extracted and submitted to EPA monthly. Follow this with a detailed description of the problem statement starting on line 0010.

B. PROBLEM STATEMENT (Cont'd). There is no need to repeat the first 3 lines, 0001-0003, in the detailed description. This detailed description is for Navy use. The following questions must be answered in the detailed description, if applicable:

Specific type of pollution.
Amount of pollution.
Pollution source.
Existing treatment
Effectiveness of existing treatment

C. REMEDIAL ACTION. Enter a summation of remedial action proposed by the project in the first three lines (numbers 0001-0003). Each of these lines are limited to 50 characters only. These three lines should be a complete summary of the remedial action, because they are also extracted and submitted to EPA monthly. This summation should start with a verb (i.e., construct, extend, test). Follow this summation, starting on line 0010, with a detailed description of the control devise or process modification proposed to bring the pollution source into compliance. Include all applicable specifications for the equipment, facility or materials to be utilized.

D. APPLICABLE STANDARDS. Enter a summation of the applicable standards in the first three lines (numbered 0001-0003). Each of these lines are limited to 50 characters only. A complete summary of the applicable standards should fit in these three lines because they are extracted and submitted to EPA monthly. Follow this with a statement of the specific requirements that is the most stringent requirement applicable to the problem statement. If it is a federal requirement, the federal law, regulation, and date of the regulation should also appear in this section.

E. OTHER PCR INFORMATION. Include information that does not appear elsewhere on the Exhibit that is necessary for evaluating the project. Types of information which can be included in this section are:

a. If a proposed project in one solid waste area is likely to generate pollution of another kind (i.e., air) include a description of the additional pollution impacts.

b. Any enviromental-related litigations which may involve the project should be explained.

c. When a project status is changed to either discontinued or other, explain why.

d. For projects under the Installation Restoration program, include the specific site numbers, site titles and costs associated with each site. This is mandatory for all IR PCRs.

e. Hazardous Waste Minimization projects must contain economic analysis information.

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ADVANCE

NAVFACINST 6240.3B

ENVIRONMENTAL POLLUTION CONTROL REPORT (PCR) EXHIBIT
PROPOSED PROJECT

MEDIA: _____ EFD: _____ UIC: _____

PROJECT NAME: _____

ACTIVITY: _____

FUNDING COMMAND: _____ STATUS: _____ APPN: _____
SUBAPPN: _____

INTERNAL PROJECT NUMBER: _____

ESTIMATED COSTS OF POLLUTION CONTROL MEASURES ($000)

	--------DESIGN--------		---CONSTRUCTION/STUDIES---	
FISCAL YEAR	BUDGETED AMOUNT	FUNDED AMOUNT	BUDGETED AMOUNT	FUNDED AMOUNT
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

AGENCY PROJECT SCHEDULE DATES

	MONTH	YEAR	
DESIGN START:	_____	_____	
DESIGN COMPLETION:	_____	_____	
CONSTRUCTION START:	_____	_____	
CONSTRUCTION COMPLETION:	_____	_____	
FINAL COMPLIANCE:	_____	_____	(Date Navy estimates compliance to be obtained)
REGULATORY FINAL COMPLIANCE:	_____	_____	(Date final compliance must be obtained to satisfy permit requirements/reg date.

POLLUTANT CATEGORY: _ _ _ _ (EFD INPUT) CORRECTIVE ACTION CODE: _ _ _ NEESA INPUT

COMPLIANCE STATUS CODE: (EFDs must circle most applicable code)
ESDP ESDF PSDF ESRO ESRE ESDL CMPA INOV OTHR

PROJECT ASSESSMENT: (EFDs circle one) VARIOUS LOCATIONS: (EFDs circle one)
HIGH MEDIUM LOW YES NO

LEGAL ACTION CODE: ____ (EFDs to enter L if project being requested as result of pending legal action. Explain in "Other PCR Information, Section 4.

The following two fields reserved for EFD/NEESA/HQ computer select purposes.
PRIORITY: _ _ _ _ (4 DIGITS) LEGAL CITATION: _ _ _ _ _ _ _ _ (8 DIGITS)

Enclosure (2)

PROJECT NAME: _____

1. PROBLEM STATEMENT: First 3 lines limited to 50 characters each, brief description of the problem--extracted and submitted to EPA for A-106 Reporting. Follow with detailed description answering the following: specific type of pollution, amount of pollution, pollution source, existing treatment, and effectiveness of existing treatment.

0001 _____
0002 _____
0003 _____
0010 _____
0020 _____
0030 _____
0040 _____
0050 _____
0060 _____
0070 _____
0080 _____
0090 _____
0100 _____
0110 _____
0120 _____
0130 _____
0140 _____

2. REMEDIAL ACTION: First 3 lines limited to 50 characters each, brief description of the problem--extracted and submitted to EPA for A-106 Reporting. Follow with detailed description of control devise or mod proposed to bring pollution source into compliance. Include all applicable specifications for equipment, facility or materials to be utilized.

0001 _____
0002 _____
0003 _____
0010 _____
0020 _____
0030 _____
0040 _____
0050 _____
0060 _____
0070 _____
0080 _____
0090 _____
0100 _____
0110 _____
0120 _____
0130 _____
0140 _____

PROJECT NAME: _____

3. APPLICABLE STANDARDS: First 3 lines limited to 50-characters each, summation of applicable standards governing the project. Follow with a statement of the specific requirement that is the most stringent requirement applicable to the problem statemelnt. If federal requirement, include federal law, regulation and date of regulation.

0001 _____
0002 _____
0003 _____
0010 _____
0020 _____
0030 _____
0040 _____
0050 _____

4. OTHER PCR INFORMATION: Information contained in this section for internal Navy use only. In addition to items below, include such things as specific project sites (i.e., buildings, specific IR cleanup sites w/associated site titles and costs, etc.), Notice of Violations, if activity is funding design of a project, etc. Also, economic analysis information must be included for all projects submitted requesting Hazardous Waste Minimization funding.

0001 ACTIVITY POC: A/V: _____
0002 DATE OF STEP II: _____
0003 EFD EIC: A/V: _____
0010 NAVFACHQ REVIEWING ENGINEER: _____
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Notes:
(1) Additional lines may be added as necessary in Sections 1 thru 4 of this exhibit.
(2) For additional information on "Step II " documentation required for Special Projects funding, refer to OPNAVINST 11010.20E (Facilities Projects Manual).

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Doc. NO: CLEJ-00698-1204-04/04486

COMMONLY USED PROJECT TITLES FOR PCR EXHIBITS

POLLUTION ABATEMENT (O&M,N)

1. Conduct Sanitary Landfill Air Quality Assessment
2. Install Backflow Preventers
3. Construct Pest Control Shop/Facility
4. Construct Haz Waste Storage Facility
5. Construct Haz Waste Accum Point Staging Area
6. Sanitary Landfill Study
7. Correct SPCC Deficiencies
8. Construct Firefighting Trng Facility
9. Water System Discharge Elimination
10. Oil/Water Separator (non-hazardous only)
11. Sanitary Sewer System Connection
12. Pretreatment Study (NPDES)
13. Wastewater Treatment Plant Dechlorination Fac
14. UST Assessment (Tank Testing, Monitoring System Installation & Tank Registration of operational tanks)
15. PCB Transformer Replacement
16. PCB Transformer Replacement/Retrofill
17. RCRA Facility Investigation (current SWMU only)

DEFENSE ENVIRONMENTAL RESTORATION ACCOUNT (DERA) O&MN

Installation Restoration Account

1. PA/SI (Preliminary Assessment/Site Inspection)
2. RI/FS (Remedial Investigation/Feasibility Study)
3. RD/RA (Remedial Decision/Remedial Action)
4. Removal Action
5. IR Salary/Support Requirements
6. UST Remedial Investigation (includes testing and installation of monitoring wells for highly suspected or known leaking USTs prior to 1 March 1986. Also includes investigation of contamination of USTs abandoned prior to 1 January 1984).
7. UST Remedial Action
8. 3RD Party Cleanup (Site Name)
9. RCRA Facility Investigation (Past SWMUs only)

Hazardous Waste Minimization Account (O&M,N)

1. Install PMB Equipment
2. Used Solvent Elimination Study
3. Hard Chrome Plating Retrofit
4. Feasibility Study for Existing Rotary Kiln
5. Minimize Plating/Paint Stripping
6. Otto Fuel Waste Minimization

Hazardous Waste Minimization Account (OPN)

1. Procure USE Equipment
2. Procure PMB Equipment
3. Procure Can Crusher

( ) information only

ADVANCE

NAVFACINST 6240.3B

ENVIRONMENTAL POLLUTION CONTROL REPORT (PCR) EXHIBIT
PROPOSED PROJECT

MEDIA: _____ EFD: _____ UIC: _____

PROJECT NAME: _____

ACTIVITY: _____

FUNDING COMMAND: _____ STATUS: _____ APPN: _____
SUBAPPN: _____

INTERNAL PROJECT NUMBER: _____

ESTIMATED COSTS OF POLLUTION CONTROL MEASURES ($000)

	--------DESIGN--------		---CONSTRUCTION/STUDIES---	
FISCAL YEAR	BUDGETED AMOUNT	FUNDED AMOUNT	BUDGETED AMOUNT	FUNDED AMOUNT
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

AGENCY PROJECT SCHEDULE DATES

	MONTH	YEAR	
DESIGN START:	_____	_____	
DESIGN COMPLETION:	_____	_____	
CONSTRUCTION START:	_____	_____	
CONSTRUCTION COMPLETION:	_____	_____	
FINAL COMPLIANCE:	_____	_____	(Date Navy estimates compliance to be obtained)
REGULATORY FINAL COMPLIANCE:	_____	_____	(Date final compliance must be obtained to satisfy permit requirements/reg date.

POLLUTANT CATEGORY: _ _ _ _ (EFD INPUT) CORRECTIVE ACTION CODE: _ _ _ NEESA INPUT

COMPLIANCE STATUS CODE: (EFDs must circle most applicable code)
ESDP ESDF PSDF ESRO ESRE ESDL CMPA INOV OTHR

PROJECT ASSESSMENT: (EFDs circle one) VARIOUS LOCATIONS: (EFDs circle one)
HIGH MEDIUM LOW YES NO

LEGAL ACTION CODE: ____ (EFDs to enter L if project being requested as result of pending legal action. Explain in "Other PCR Information, Section 4.

The following two fields reserved for EFD/NEESA/HQ computer select purposes.
PRIORITY: _ _ _ _ (4 DIGITS) LEGAL CITATION: _ _ _ _ _ _ _ _ (8 DIGITS)

PROPOSED PROJECT INFORMATION CONTINUED NAVFACINST 6240.3B

PROJECT NAME: _____

1. PROBLEM STATEMENT: First 3 lines limited to 50 characters each, brief description of the problem--extracted and submitted to EPA for A-106 Reporting. Follow with detailed description answering the following: specific type of pollution, amount of pollution, pollution source, existing treatment, and effectiveness of existing treatment.

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2. REMEDIAL ACTION: First 3 lines limited to 50 characters each, brief description of the problem--extracted and submitted to EPA for A-106 Reporting. Follow with detailed description of control devise or mod proposed to bring pollution source into compliance. Include all applicable specifications for equipment, facility or materials to be utilized.

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PROPOSED PROJECT INFORMATION CONTINUED NAVFACINST 6240.3B

PROJECT NAME: _____

3. APPLICABLE STANDARDS: First 3 lines limited to 50-characters each, summation of applicable standards governing the project. Follow with a statement of the specific requirement that is the most stringent requirement applicable to the problem statemelnt. If federal requirement, include federal law, regulation and date of regulation.

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4. OTHER PCR INFORMATION: Information contained in this section for internal Navy use only. In addition to items below, include such things as specific project sites (i.e., buildings, specific IR cleanup sites w/associated site titles and costs, etc.), Notice of Violations, if activity is funding design of a project, etc. Also, economic analysis information must be included for all projects submitted requesting Hazardous Waste Minimization funding.

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